

LOTHIAN & BORDERS EMERGENCY PLANNING
STRATEGIC CO-ORDINATING GROUP

Multi Agency TRAINING & EXERCISE DIARY

Maintained in accordance with Regulation 25 of
The Civil Contingencies Act 2004 (Contingency Planning) (Scotland) Regulations 2005

Version 1.2

2006-2008

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Our Community

Lothian and Borders is located in the South East of Scotland. It comprises of five unitary authority areas, including West Lothian, Midlothian, Edinburgh, East Lothian and the Scottish Borders. Lothian and Borders encompasses an area of approximately two and a half thousand square miles with a total population approaching 900,000. Overall there is a diverse local economy featuring healthcare, pharmaceuticals, precision engineering, textiles and clothing industries, transport, tourism, financial and professional services. The area is well served by road, rail and air transport systems.

Lothian and Borders Emergency Planning Strategic Co-ordinating Group

For many years a number of agencies with a role to play in Integrated Emergency Management (IEM) have worked closely together to plan for and respond to serious emergencies within the Lothian and Borders area. This group is known as the Lothian and Borders Emergency Planning Strategic Co-ordinating Group (SCG).

Recently the structure, role and remit of the SCG has undergone a comprehensive review to meet the requirements of the Civil Contingencies Act 2004 (CCA) and its associated Scottish Regulations and Guidance. This legislation will enable the Lothian and Borders SCG to build upon existing informal arrangements which have been in place for many years. Membership of the SCG and associated support groups is drawn from Category 1 and 2 Responders, as defined by the CCA.

The Purpose of the Exercise Diary

The Lothian and Borders Exercise Diary has been compiled by the SCG in accordance with the Civil Contingencies Act 2004 (CCA) and its associated Regulations and Guidance, as outlined in the Scottish Executive document “Preparing Scotland” www.scotland.gov.uk/publications/2006/02/27140215, and as detailed in the UK Resilience website on www.ukresilience.info

The diary is intended to inform the communities of the Lothian and Borders area of a range of exercises undertaken by responders to test and confirm emergency plans that have been developed to deal with hazards and risks identified in the Community Risk Register. The register can be located at <http://www.lbfire.org.uk/publications/COMMUNITY%20RISK%20REGISTER.pdf>

Enquiries

Enquiries concerning the Exercise Diary should in the first instance be directed in writing to:

Lothian and Borders Emergency Planning Strategic Co-ordinating Group
c/o Lothian and Borders Fire and Rescue Service
Operations Planning Department
Headquarters
Lauriston Place
Edinburgh
EH3 9DE

**Lothian and Borders Emergency Planning
Strategic Co-ordinating Group**

**Multi-Agency
TRAINING & EXERCISE DIARY**

Date	Name	Location	Grade ³	Purpose or Reason ¹	Description	Contact Point	Lead/Host	Risk Serial No ²
4 October 2006	EX BLACK WEDNESDAY	East Lothian	C	Annual Test	Testing Clearwater Forth OSCP	Steve McLachlan 01620 827779	ELC	H15
01 November 2006	Exercise Downpour	SBC HQ Newtown St Boswells		Awareness of roles and responsibilities	Flood Plan	Jim Gill 01385 825056	SBC	HL20
8 November 2006	EX HUDSON	TOSC Cockenzie Power Station	A	Legislative requirement	Test the Off Site arrangement for a Torness Incident	Steve McLachlan 01620 827779	BE/ELC	H10
25 Nov 2006	EX CATALYST	Scottish Borders		Training	training exercise mainly for Red Cross Personnel	British Red Cross	British Red Cross	
6 December 2006	ST 2006	Port of Leith	C	Regular Exercise	Exercise of the Port of Forth Major incident Plan	Capt Graham Vale 0131 555 8872	Forth Ports PLC	HL13
19 January 2007	SCG Training	Cockenzie	C	Training	Training seminar for Strategic Representatives	SCG Co-ordinator / Gregor Lindsay	SCG	

¹ COMAH, REPPiR, Annual test,

² If appropriate include the reference to the Community Risk Register.

³GRADE: A – Live, B – Major Multi-Agency Table Top, C Multi –Agency Local Exercise / training

Date	Name	Location	Grade ³	Purpose or Reason ¹	Description	Contact Point	Lead/Host	Risk Serial No ²
Feb 2007	EX POLAR STAR	Dumfries	B	Test cross border arrangements	Cross Border severe weather	Dermott Stack	HQ 51 Scottish Brigade	H18
6 February 2007	EX COMET 2	Edinburgh Airport	A	To ensure adequacy of EP Plan	To test an aircraft incident on or in the vicinity of the airport	Fiona Hall 01313443363	BAA	HL9
16 Feb 2007	EX WINTER WILLOW	Lothian Room Police HQ	B	To manage the effects of an influenza pandemic	Validate response policies and decision making processes	SG Co-ordinator 01313113492	SCG	H23
19 Feb 2007	EX WINTER WILLOW	Lothian Room Police HQ	B	To manage the effects of an influenza pandemic	Validate response policies and decision making processes	SG Co-ordinator 01313113492	SCG	H23
20 Feb 2007	EX WINTER WILLOW	Lothian Room Police HQ	B	To manage the effects of an influenza pandemic	Validate response policies and decision making processes	SG Co-ordinator 01313113492	SCG	H23
19 th June 2007	Exercise Bowmont	SBC ECC	C	To test and highlight procedures in identifying vulnerable persons	To test the ability to highlight the process required to identify vulnerable people with in the community	Jim Gill 01835825056	SBC	
18 th September 2007	EX THUNDER	Dumfries	B		Joint Gas pipeline exercise	Ian Hogarth	Scotia Gas Networks	H7
26/27 September 2007	EX DAISY	Animal Health Divisional Office Galashiels	B	Exercise Avian Flu procedures	Table top exercise To test contingency plans of animal health and operational partners covering an outbreak of AI	Ewan Wallace (01896892438)	Animal Health / SBC	H25

Date	Name	Location	Grade³	Purpose or Reason¹	Description	Contact Point	Lead/ Host	Risk Serial No²
2 October 2007	SCG Training	Edinburgh	C	Training	Training Seminar for Strategic Representatives	SCG Co-ordinator	SCG	
3 October	Black Bay	Fife	A	Test Clearwater Forth procedures	Test Clearwater Forth Oil Pollution procedures.	Fife Council	Fife Council / Forth Ports	H15
10 Oct 2007	Emergency awareness training	Edinburgh	C	Training	To provide training to new emergency practitioners and those involved in emergency incidents	SCG Co-ordinator 0131 311 3492	SCG	
21 November 2007	Exercise paper Trail	Multi Locations	B	To test new software	A test of rest centre software from rest centres set up in all 5 LA areas	Colin Campbell 01506 777370	Rest Centre Working Group	
8 May 2008	Exercise Claret Castle	Edinburgh	B	SE National Ex Programme	CBRN recovery incident to test plans	Robert Spratt Scottish Executive	SE/CEC	H9

CONTACT DETAILS

ORGANISATION	NAME	JOB TITLE	TELEPHONE	E-MAIL	CATEGORY RESPONDER
East Lothian Council	Steve McLachlan	EPO ¹	01620 827779	smclachlan@eastlothian.gov.uk	Cat 1
City of Edinburgh Council	Paul Young	Council EPO	0131 529 4687	Paul.young@edinburgh.gov.uk	Cat 1
Midlothian Council		EPO	0131 271 3078	epo@midlothian.gov.uk	Cat 1
West Lothian Council	Colin Campbell	EPO	01506 777370	eps@westlothian.gov.uk	Cat 1
Scottish Borders Council		Emergency Planning Unit	01835 825056	eps@scotborders.gov.uk	Cat 1
L&B Police		Emergency Planning Unit	0131 311 3104	Odiv.contingency.planning@lbp.pnn.police.uk	Cat 1
L&B Fire and Rescue Service	Gary Laing	Operations Planning Functional Manager	0131 228 2401	Gary.Laing@lbfire.org.uk	Cat 1
NHS Lothians	Andrew Elliott	Health Protection Nurse	0131 536 9169	Andrew.Elliott@lhb.scot.nhs.uk	Cat 1
NHS Borders	Alex McSorley	EPO			Cat 1
Scottish Ambulance Service	Donna Baillie	Resilience Officer	077477 68990	dbaillie@scotamb.co.uk	Cat 1
MOD					
SEPA	John Dalgleish	EPO	0131 449 7296	John.dalgleish@sepa.org.uk	Cat 1
Scottish Water	Mick Berridge	Emergency Planning	07875872044	Mick.berridge@scottishwater.co.uk	Cat 2

¹ Emergency Planning Officer

ORGANISATION	NAME	JOB TITLE	TELEPHONE	E-MAIL	CATEGORY RESPONDER
Strategic Group Co-ordinator	Dougie Borthwick	SGC Co-ordinator	0131 311 3492 07788150285	Douglas.borthwick@lbp.pnn.police.uk	
Forth Ports PLC	Capt Mike Magee	Harbour Master Forth Outer	0131 555 8872	Mike.magee@forthports.co.uk	
Edinburgh Airport	Fiona Hall	Business Continuity Planning Manager	0131 344 3363 07771 944624	Fiona_hall@baa.com	
State Veterinary Service	Ewan Wallace	Risk & Resilience Manager	01896 892438	Ewan.Wallace@svs.gsi.gov.uk	
Network Rail	Jim Fallon	Security and Emergency Specialist	0141 555 4526	jim.fallon@networkrail.co.uk	Cat 2
Scottish Development Resilience Development Service	Suzanne Wilkie	Learning & Development Project Manager	01738 602133	Suzanne.wilkie@scotland.gsi.gov.uk	
LBFRS	John Hanlin	Group Manager	07920786196	John.hanlin@lbfire.org.uk	
Scottish Executive	Robert Spratt	Exercise Manager	07741 638477	Robert.sprat@scotland.gsi.gov.uk	

Lothian & Borders SCG

Fax to: 0131 311 3914

Or email to:

douglas.borthwick@lbp.pnn.police.uk

For the attention of:

SCG Coordinator

Police Headquarters

Fettes Avenue, Edinburgh

Local Exercises can be sent directly to the Diary Co-ordinator (Steve McLachlan)

FROM:

Name:

Organisation:

Phone Number:

Date:

NOTIFICATION OF JOINT ACTIVITY

Date of activity (if the exact date has not yet been decided, give as much information as possible and provided further detail when known)					
Title of activity					
Location or venue					
Type of activity (indicate as appropriate)	<i>Event</i>	Exercise (enter level A, B, C , six months notice required for level A or B and three months notice for level C)		<i>Training</i>	
If an exercise, enter which plan is being tested					
Purpose or reason (Airport Licence, COMAH, REPIR etc)					
Link to Community Risk Register		Ser No:			
Brief description					
Point of Contact (IE. Chair of Exercise Planning Group)					
Lead or Host Organisation					

1. This information will be entered onto the L&B SCG Activity Diary. It is a 3-year rolling diary, updated every month and managed by the L&B SCG Coordinator.
2. If appropriate, the date should have been cleared by all participating agencies and agreed by the activity organisers before submitting this information.
3. The purpose of the L&B SCG Activity Diary is to collate the details of joint events, multi agency training or exercises that may be of interest to L&B SCG members onto one controlled but accessible source. It also endeavours to ensure an equitable share of training opportunities and maximise early warning of events in order to limit confliction of interests.

MULTI-AGENCY DEBRIEF REPORT

Please complete the debrief after each exercise and submit to the Strategic Group Coordinator

Agency	Comment	Recommendation	Priority (1 to 3)²

² Priority Priority listing should be on a scale of 1 to 3 with 1 considered to be essential and 3 to be developed in due course

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Priority Priority listing should be on a scale of 1 to 3 with 1 considered to be essential and 3 to be developed in due course